

SAN ANTONIO CONVENTION FACILITIES

RENTAL RATES

Class I All events for which admission is charged or other compensation realized.

All rates, unless otherwise specified, are on a per day basis. All Convention Facilities contracts will have a minimal rental charge of \$300.00.

A “rental day” is defined by the San Antonio Convention Facility as beginning at 6:00 am and ending 12:00 midnight. Additional charges of \$300.00 per hour or any portion of an hour on events going past 12:00 midnight, with prior approval by Director of Convention Facilities or his representative.

Move-in or move-out between 12:00 midnight – 6:00 am is \$100.00 per hour or any portion of an hour, with prior approval by Director of Convention Facilities.

LILA COCKRELL THEATRE

- A. First Floor** (approximately 1,428 seats) \$2,500.00 vs. 10% of gross ticket sales whichever is greater (after taxes), \$3,500.00 ceiling per performance.
- B. Entire Theatre** (approximately 2,528 seats) \$3,500.00 vs. 10% of gross ticket sales whichever is greater (after taxes), \$4,500.00 ceiling per performance.
- C.** Move-in, move-out or rehearsal days - \$1,000.00 per day (6:00 am - 12:00 midnight), move-in or move-out between 12:00 midnight - 6:00 am is \$100.00 per hour or any portion of an hour.

LILA COCKRELL THEATRE RENTAL POLICIES

I. Rental of Lila Cockrell Theatre:

A. Normal housekeeping services are provided excluding the property of others. Greater than normal cleanup will be charged to Lessee. Rental includes normal A/C or heating, excluding move-in and move-out times. A/C or heating is at an additional fee during move-in and move-out times.

B. Performance/Rehearsals with audience: Additional clean-up fees \$300.00 - \$500.00 can be incurred if tenant allows food/drink in main house. In order to offset these additional clean up fees, proof of contract with a licensed ushering company must be provided. Exclusive security SAPDODU must be arranged to insure security compliance. If not contracted, Director may impose security at customers expense.

C. Rental of Lila Cockrell Theatre includes twelve 8' rectangular tables and 24 chairs. Additional equipment will be charged at rates listed below.

D. A house technician is available during normal working hours, Monday-Friday, 7:45 a.m. to 4:30 p.m., at no charge to Licensee. Beyond that, the Licensee is responsible for arranging for the house technician(s) for nights, weekends, and holidays by calling the stage manager at (210) 207-8564. Anytime the house sound is utilized, a house technician is mandatory. Adequate time allotment for installation and testing is required which may incur technician charges. The cost for house technician is \$20.00 per hour, based on an overtime rate of the technicians' salary. This cost will be reflected on the final invoice to Licensee.

E. Rental **does not** include additional stage hands, sound technicians, spotlight operators, security, ushers or other needed personnel. Licensee must make necessary arrangements to employ such staff, as approved by the Convention Facilities Director or his staff representatives. Needed personnel will take directions from the Convention Facilities Director or his representatives

F. Three wired microphones are provided at no charge by the Convention Center, depending on availability. Additional wired microphones are charged at current equipment rates.

G. Spotlights rent for \$25.00 per hour or any portion of an hour. This **does not** include the operator. CD player with remote: \$40.00 per performance.

H. Carpeted Areas: If any carpeted area, not restricted to, Ballrooms, Meeting Rooms, Park View, Tower View, and Ballroom C Foyer, is driven over by a motorized vehicle, that area must be protected from damage. The mandatory method of protection is additional clean carpet laid upside down on the area to be driven. No other method will be permitted.

I. There is a \$750.00 charge to remove and restore the Orchestra Pit.

J. The location of the Lila Cockrell Theatre is entry access into the Henry B. Gonzalez Convention Center on the East Bank. It is policy for all leasing the Lila Cockrell Theatre to strictly adhere to confining their attendees to the lobby area and in no way blocking or obstructing the main arcade concourse entry to include all public areas in the immediate vicinity. Security personnel may be required to insure such action or the Facilities Director may order such personnel at the leasee's expense.

This area is classified as public access area and may not be used for registration, practice, rehearsals, dining or a congregation area by the theatre users.

A deposit of 50% of the projected rental fee is payable upon execution of the contract. Lessee shall pay in full all remaining fees immediately following the performance or activity. The deposit will be applied to the total bill due. In the event of cancellation by the Lessee, the deposit will be forfeited unless the facility can be re-contracted. For public events where tickets are sold or are issued to participants, an additional \$3,000.00 damage deposit is required to guarantee payment for any damages to the premises, or the exhibition of entertainment not allowed by contract. Any event where the rental is determined by the percentage of gross ticket sales, the following policies apply.

1. All ticket sales for public events must be sold through the Convention Facilities contracted Ticketing and Box Office Agent, Ticket Master.

2. A separate ticketing agreement outlining ticket, box office and other related fees **must** be obtained from our Event Services Division Manager prior to the sale of any tickets to the public event. The ticketing agreement will outline the customer outlet, telephone charges and Licensee inside charges.

3. All ticket sales are subject to convenience charges whether sold through a Ticket Master Outlet, by phone, or at a box office.

II. EQUIPMENT CHARGES (WHEN APPLICABLE AND SUBJECT TO AVAILABILITY)

Chairs.....\$.30 each
Rectangular tables..... \$5.00 each
Oval Tables (5' x 6').....\$6.00 each
Risers (4' x 8').....\$10.00 each
Spotlights.....\$25.00 per hour
(or any portion of an hour thereafter)
Recording Patch.....\$20.00 each per day,
(\$400.00 maximum per customer)
Wired microphones.....\$20.00 each/day
Wireless microphones:
(\$60.00 each first day; \$20.00 each additional day)
Mixers.....\$35.00 each/day
(Headsets and belt packs/3 gratis per day/additional
headset/belt packs \$20.00 each/day)

Additional items such as, but not limited to, easels, wastebaskets,
Linens and AV screens, are provided by outside vending sources.

AUDIO AND LIGHTING EQUIPMENT

Moving lights.....\$125.00 per light per day
Wireless Intercom.....\$30.00 per headset per day
\$100.00 per base station per day
Extensive Lighting.....\$7.00 per light per day
(\$500.00 maximum per event per customer)
Extended Sound Package.....\$750.00 per day

DANCE FLOOR AND RECORDING EQUIPMENT RENTAL

Dance Floor: 3 ft. x 3 ft.....\$3.50 per piece
24 ft. x 24 ft.....\$224.00
36 ft. x 36 ft.....\$504.00

PRIORITY FOR USE OF FORKLIFTS IS ALWAYS SUBJECT TO CONVENTION FACILITIES' NEEDS

Forklift (1 ton)..... \$65.00 1st hour each day minimum
(\$20.00 per hour or any portion of an hour thereafter)
(2 ton).....\$110.00 1st hour each day minimum
(\$35.00 per hour or any portion of an hour thereafter)

EQUIPMENT LISTED BELOW MUST BE SCHEDULED AT A MINIMUM OF ONE (1) WEEK IN ADVANCE AND IF AVAILABLE, CAN ONLY BE UTILIZED BETWEEN THE HOURS OF 6:30 A.M. – 11:30 P.M.

OPERATED BY CONVENTION FACILITIES STAFF ONLY, OPERATOR RATE INCLUDED IN FEE. PRIORITY FOR USE OF BOOM LIFTS/SCISSOR LIFTS IS ALWAYS SUBJECT TO CONVENTION FACILITIES NEEDS.

Boom lift.....\$180.00 min. 3 hours
\$60.00 per hour or any portion of an hour thereafter
26 ft. Scissor lift.....\$120.00 min. 3 hours
\$40.00 per hour or any portion of an hour thereafter
38 ft. Scissor lift.....\$180.00 min. 3 hours
\$60.00 per hour or any portion of an hour thereafter